

## Selectmen's Minutes

August 31, 2015

Selectmen: Linda Post, Dave Matthews, Tom Von Malder

8:00 AM Meeting called to order.

Dave Matthews made a motion to have the following ad run on September 3, 2015 and September 10, 2015:

Town of Owls Head - Town Treasurer

Immediate opening for qualified individual in the Owls Head Town Office.

Primary duties include processing of accounts payable and payroll warrants, financial report preparation, and other office duties as necessary. Successful candidate should possess strong financial (preferably governmental) and clerical skills.

Resume and cover letter should be sent to:

Town of Owls Head

P.O. Box 128

Owls Head, ME 04854

or deliver to the Town Office at 224 Ash Point Drive. No phone calls please.

Application should be received no later than 4:00 PM, September 14, 2015.

Tom VonMalder seconded it all in favor.

The Selectmen would like to see the job posted on the MMA bulletin board and our website.

The Selectmen are going to open the resumes on September 14th at 4:00 PM. They will discuss scheduling interviews.

8:50 AM Meeting Adjourned.